

**Terms and conditions of conducting competitions and recruitment  
for the positions of Professors and Institute Professors financed  
from subsidies for primary statutory activity at the Henryk Niewodniczański  
Institute of Nuclear Physics Polish  
Academy of Sciences**

**I. Introduction**

1. These terms and conditions specify the rules of conducting competitions and recruiting candidates by the Henryk Niewodniczański Institute of Nuclear Physics Polish Academy of Sciences, hereinafter referred to as the Institute, for the positions of Professors and Institute Professors financed from subsidies for primary statutory activity of the Institute.
2. The Director of the Henryk Niewodniczański Institute of Nuclear Physics Polish Academy of Sciences (hereinafter referred to as the Institute Director) publicly announces an open competition for the positions of Professors and Institute Professors at the Henryk Niewodniczański Institute of Nuclear Physics Polish Academy of Sciences, with the indication of the number of open positions at the Institute. The announcement about the open competition is published in accordance with the Policy on Open, Transparent and Merit-Based Recruitment of Researchers at the Henryk Niewodniczański Institute of Nuclear Physics Polish Academy of Sciences, constituting Attachment no. 1 to Decree no. 17/2021 of April 13, 2021.
3. Candidates may be employed in the position of Professor or Institute Professor:
  - a) for a specified period of time,
  - b) for an unspecified period of time,
  - c) on the basis of appointment.
4. Candidates taking part in competitions for the positions of professors and applying for employment have to meet the conditions specified in the Act on the Polish Academy of Sciences of April 30, 2010 (Journal of Laws of 2020, item 1796) and in the Statute of the Institute.

**II. Competitive process**

1. A competition for the position of Professor or Institute Professor is opened at the initiative of the Institute Director in agreement with the Scientific Council of the Institute.
2. The Institute Director notifies the Scientific Council about the intention to announce the competition, specifying the position, employment period, conditions to be met by candidates, and organizational unit (scientific division or Bronowice Cyclotron Centre) in which the candidate is to be employed.
3. The Scientific Council gives its opinion about the conditions of the competition and designates its representative for the Selection Committee.

4. The Institute Director announces the open competition for the position of Professor or Institute Professor at the Institute.
5. Candidates submit their applications for the position of Professor or Institute Professor with attachments to the Institute Director within the time limit and manner specified in the announcement.
6. The attachments should include:
  - a candidate evaluation form (Attachment no. 3.1 hereto)
  - a CV including information on professional advancement, list of publications with the number of citations, list of conference talks, awards and other scientific accomplishments,
  - three reference letters from persons from outside of the Institute holding the title of professor or employed in foreign institutions and demonstrating significant scientific achievements required in the Polish procedure for the conferment of the title of professor,
  - scientific plans with regard to the employment at the Institute,
  - copies of documents formally confirming the qualifications for applying for the position specified in the competition announcement,
  - optionally, other documents confirming that a candidate meets the substantive requirements specified in the competition announcement.
7. The applications may also include additional information and documents useful for the evaluation of the qualifications and scientific achievements of a candidate.
8. The candidates' applications are examined and reviewed by the Selection Committee. The Selection Committee is made up of: head of the scientific unit referred to in Point II, 2 as the committee chairman and a representative of the Scientific Council as well as a representative of the Institute Director as members of the committee. The Committee may ask a candidate to supplement his/her application.
9. Based on the submitted applications, the Selection Committee prepares a list of the candidates admitted to the competition and pass it to the Institute Director along with the information about the reasons for rejecting the candidates not included in the list.
10. Having prepared the list of the candidates admitted to the competition, the Selection Committee determines the ranking. If need be, the Selection Committee may ask the candidates to give presentations or invite them to interviews and may apply to the Institute Director for appointing reviewers for the purpose of collecting additional information about the candidates.
11. The Selection Committee's sessions and interviews may take place in a remote manner with the use of electronic means of communication ensuring a real-time broadcast of the sessions and real-time two-way communication.
12. At the session of the Scientific Council the Selection Committee presents a report on its activity with the justification for the choice of the candidate as the winner of the competition. The Council has a discussion and holds a vote on the acceptance of the candidacy. The candidate obtains a positive recommendation of the Scientific Council if

he/she receives an absolute majority of votes casted in the voting for the acceptance of his/her application.

13. Should the candidate receive no positive recommendation of the Scientific Council, the Institute Director closes the competitive process on the assumption that the competition will not result in the announcement of the winner, and the Selection Committee is dissolved.
14. Should the candidate receive a positive recommendation of the Scientific Council, the Institute Director, upon reviewing the candidacy, competitive process and results of the voting, may make an offer of employment to the candidate or refuse to employ him/her and close the competition without selecting the winner.
15. Should the candidate decline the offer of employment, the Institute Director may remove the candidate from the ranking list and request the Scientific Council to examine the application of another candidate or close the competition without selecting the winner.
16. Should the winner of the competition accept the offer of employment, the Institute Director and the candidate sign an employment contract in accordance with the rules of the competition or, in the event of appointment, the Institute Director requests the President of the Polish Academy of Sciences to employ the candidate.
17. After the conclusion of the competition, the candidates will receive from the Institute Director information about the results of the competitive process with regard to their candidacy, including the indication of their strong and weak sides, in paper or electronic form within 14 days from the day of the Scientific Council's session at which the Selection Committee presented the report on its activity.
18. A candidate shall have the right to appeal against the result of the competition to the Board of Appeal at the Scientific Council within 14 days from the date of receipt of information about the results of the competitive process.

These Terms and Conditions were adopted at the session of the Scientific Council of the Institute on April 12, 2021.

**KARTA KANDYDATA NA STANOWISKO PROFESORA/PROFESORA INSTYTUTU**  
**CANDIDATE EVALUATION FORM FOR THE POSITION OF A PROFESSOR/PROFESSOR OF INSTITUTE**

**I. Dane (Data)**

1. Imię i nazwisko (*Name and surname*):
2. Rok urodzenia (*Date of birth*):
3. Przebieg kariery naukowej i zawodowej (*Scientific and professional experience*):

<b>Stopień/tytuł</b> <i>(Degree/title)</i>	<b>Rok</b> <i>(Year)</i>	<b>Uczelnia (Higher education institution)</b>	<b>Wydział (Faculty)</b>
Mgr ( <i>MSc</i> )			
Dr ( <i>PhD</i> )			
dr hab. ( <i>doctor with habilitation</i> )			
tytuł prof. ( <i>title of professor</i> )			
<b>Stanowisko</b> <i>(Position)</i>	<b>Lata</b> <b>(od – do)</b> <b>Years</b> <b>from – to</b>	<b>Miejsce pracy (Workplace)</b>	<b>Wydział (Faculty/department)</b>

4. Tematyka badawcza (hasłowo, max 30 słów): (*Research subject matter (Max. 30 keywords)*):

**II. Podsumowanie dotychczasowych osiągnięć naukowych (Summary of scientific achievements)**

**1. Publikacje (Publications):**

**A. Dane ilościowe (Quantitative data)**

<b>Lp.</b> <i>(No.)</i>	<b>Rodzaj publikacji (Type of publication)</b>	<b>Liczba publikacji</b> <b>(całkowita)</b> <i>(Number of publications</i> <i>(total)</i>	<b>w ostatnich</b> <b>5 latach (in the past</b> <b>5 years)</b>
1.	Artykuły w czasopismach naukowych z listy filadelfijskiej ( <i>Papers published in scientific journals from the Journal Citation Reports</i> )		
2.	Artykuły w czasopismach naukowych spoza listy filadelfijskiej ( <i>Papers published in scientific journals from outside the Journal Citation Reports</i> )		
3.	Książki i monografie ( <i>Books and monographies</i> )		

4.	Rozdziały (artykuły) w książkach i monografiach ( <i>Chapters (articles) in books and monographies</i> )		
5.	Artykuły w materiałach konferencyjnych ( <i>Articles in conference proceedings</i> )		
6.	Prace popularnonaukowe ( <i>Popular science works</i> )		
7.	Inne (np. redakcja prac zbiorowych) ( <i>Other, e.g. editing joint publications</i> )		

**B. Najważniejszych pięć publikacji w całym dorobku (*Five publications considered most important as scientific achievements to date*)**

- 1.
- 2.
- 3.
- 4.
- 5.

**2. Wystąpienia ustne na konferencjach naukowych (*Oral contributions at scientific conferences*)**

**A. Dane ilościowe (*Quantitative data*)**

		Wszystkie wystąpienia ( <i>All contributions</i> )	w tym wystąpienia na zaproszenie ( <i>including invited contributions</i> )
a.	Konferencje zagraniczne ( <i>International conferences</i> )		
b.	Konferencje krajowe ( <i>National conferences</i> )		

**B. Proszę wskazać pięć najważniejszych wystąpień w całej karierze (*Please indicate five contributions considered most important in your career*):**

- a.
- b.
- c.
- d.
- e.

**3. Uczestnictwo lub kierownictwo/koordynacja grantów/projektów naukowych oraz kierowanie zespołami badawczymi (*Participation or supervision/coordination of grants/scientific projects or supervision of research teams*)**

Rodzaj grantu/projektu (należy wymienić rodzaj/typ grantu) ( <i>Type of a grant/project – please indicate the type/kind of a grant</i> )	Okres trwania grantu lub projektu ( <i>Duration of a grant or project</i> )	Uczestnik/Koordinator/Kierownik ( <i>Participant/coordinator/principal investigator</i> )
Granty/projekty <u>krajowe</u> ( <i>National grants/projects</i> )	od ( <i>from</i> ) do ( <i>to</i> ) od ( <i>from</i> ) do ( <i>to</i> )	

<b>Granty/projekty finansowane ze środków zagranicznych</b> <i>(Grants/projects financed from foreign funds)</i>	<b>Od (from) do (to)</b>  <b>Od (from) do (to)</b>	
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#### 4. Działalność recenzencka (Peer-review activity)

Recenzje (Reviews)	Liczba (Number)
do czasopism z listy filadelfijskiej <i>(for scientific journals from the Journal Citation Reports)</i>	
do czasopism spoza listy filadelfijskiej <i>(for scientific journals from outside the Journal Citation Reports)</i>	
projektów krajowych <i>(of national projects)</i>	
projektów zagranicznych <i>(of international projects)</i>	

#### 5. Wdrożenia/patenty (Implementations/patents)

	Liczba (Number)
<b>Wdrożenia (implementations)</b>	
<b>Patenty (patents)</b>	

#### 6. Proszę wskazać inne najważniejsze osiągnięcia naukowe – maksymalnie 3 (Please indicate other scientific achievements considered most important – maximum 3)

- a.
- b.
- c.

### **III. Pobyty naukowe (Scientific visits)**

#### 1. Długoterminowe (minimum 12 miesięcy) (Long-term (minimum 12 months))

Instytucja/kraj <i>(Institution/country)</i>	Daty pobytu <i>(Dates of stay)</i>	Pozycja (Position)

#### 2. Krótkoterminowe (mniej niż 12 miesięcy) (Short-term (less than 12 months))

<b>Instytucja/kraj (Institution/country)</b>	<b>Lata (Years)</b>	<b>Ilość (Number)</b>

#### **IV. Osiągnięcia w kształceniu kadry naukowej (*Achievements in training academic staff*)**

	<b>Liczba (Number)</b>	<b>Lata (Years)</b>
<b>1. Doktorzy (wypromowani) (<i>Doctors – supervised to successful completion</i>)</b>		
<b>2. Promotorstwa w otwartych przewodach doktorskich (<i>Supervisions in doctoral dissertation processes</i>)</b>		
<b>3. Recenzje w przewodach doktorskich (<i>Reviews in doctoral dissertation processes</i>)</b>		
<b>4. Recenzje w przewodach habilitacyjnych (<i>Reviews in post-doctoral (habilitation) processes</i>)</b>		
<b>5. Opinie w postępowaniu o nadanie tytułu (<i>Opinions in the proceedings for the conferment of the title of professor</i>)</b>		
<b>6. Opinie dot. stanowisk naukowych i/lub stanowisk kierowniczych (<i>Opinions on scientific positions and/or executive positions</i>)</b>		
<b>7. Inne osiągnięcia w zakresie kształcenia i promowania kadry (nie więcej niż 3) (<i>Other achievements in training and supervision of academic staff (no more than 3)</i>)</b> a. b. c.		

#### **V. Organizacja życia naukowego (*Organization of scientific life*)**

1. Funkcje pełnione na uczelniach lub w jednostkach naukowych/badawczych (*Functions performed at higher education institutions or scientific/research units*):
  2. Udział w pracach na rzecz środowiska naukowego (np. członkostwo PAN, PAU, zespoły doradcze, organizacja konferencji) (*Participation in activities for scientific community (e.g. membership in the Polish Academy of Sciences, Polish Academy of Arts and Sciences, advisory panels, organization of a conference)*):
  3. Udział w organizacji imprez popularyzujących wiedzę (np. olimpiady, konkursy) (*Participation in the organization of science outreach events (e.g. Olympiads, competitions)*):
  4. Inne osiągnięcia (nie więcej niż 2) (*Other achievements (no more than 2)*):
    - a.
    - b.
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## VI. Osiągnięcia w dziedzinie dydaktyki (*Achievements in teaching*)

1. Liczba wypromowanych (*Number of*):
    - Licencjatów (*bachelor's students supervised to successful completion*):
    - Inżynierów (*engineering students supervised to successful completion*):
    - Magistrów (*master's students supervised to successful completion*):
  2. Zajęcia dydaktyczne prowadzone w ostatnich pięciu latach (proszę wymienić dwa najważniejsze oraz liczbę godzin) (*Courses conducted in the past five years (Please indicate two most important and the number of hours)*):
    - Wykłady (*Lectures*):
      - a.
      - b.
    - Ćwiczenia (*Classes*):
      - a.
      - b.
  3. Inne osiągnięcia w dziedzinie dydaktyki (nie więcej niż 2) (*Other achievements in teaching (no more than 2)*):
    - a.
    - b.
- 

## VII. Odznaczenia, nagrody i wyróżnienia przyznawane przez jednostki zewnętrzne (nie więcej niż 3) (*Decorations, awards and distinctions conferred by external units (no more than 3)*)

- a.
- b.
- c.

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Podpis (*Signature*)